

2009-10

Part-A

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement:

- To reduce the drop-out rate of the students.
- To represent the college at the university level.
- To enroll students in DELL.
- To motivate teaching faculty towards maximum paper presentations.
- To motivate students for maximum attendance.
- To prepare academic calendar for the year and also to prepare teaching schedule.
- To upgrade computer hardware facilities.
- To undertake department wise co-curricular activities.
- To organize workshops and lectures.
- To promote computer awareness among students and staff.
- To introduce examination reforms.
- To introduce the dress-code for the staff.
- To increase the number of books and journals in library.
- To make an attempt for more representation of N.C.C. cadets in National Integration Camp, Army Attachment camp, Republic Day Celebration and Thal-sena camp, Motivation towards All India Tracking camp.
- To make addition in the infrastructure and improvise the maintenance of garden.
- “Mantavya Manthan” forum for staff in which every month members express their views and thereafter discussion takes place.
- To promote extra curricular/cultural activities in context of Swarnim Gujarat Celebration.

Part-B

Outcome achieved by the end of the year:

(1) (A) To improve the examination result of weaker student the following was under taken:

- i. Identification of weaker students on the basis of their first test result and class room performance.
- ii. Providing weaker students with additional question banks and study materials.
- iii. Special coaching to socially and academically backward students.
- iv. Administering additional assignments to weaker students.

(B) Second batch of 89 DELL students have successfully completed the three month course of Level-1.

(C) NSS:-

1. Gurupurnima was celebrated at our college campus on 24/7/2010.
2. Tree plantation in college campus on 29-7-2010
3. Participation in Independence Day Parade, on Triveni Ground, Dahod.
4. Celebration of Raksha Bandhan at Blind Welfare society, Chhapri on 24-8-2010.
5. NSS day was celebrated at college premises on 28-09-2010.
6. Elocution Competition was held on Gandhi Jayanti.
7. On International Day for the Disabled, students contributed a sum of Rs.2400/- which was sent to Blind Welfare Society, Dahod.
8. Swami Vivekanand Jayanti was celebrated on 12-1-2011 & Red Ribbon Club was formed to create awareness about AIDS.

(D) NCC:-

1. Tree plantation, was done in Aug.2010.
2. Under the ' Campus Cleanliness Drive' Railway Hospital and cottage Hospital Campuses were cleaned.
3. Different Camps were attended by the cadets the details are as under.

Name of the camp	Venue	Date	No. of cadets
- Thal sena			
- ATC	Jafrabad Vadtal, Vaso.		40
- NTC	Saputara		5
- AAC	Bhuj		5
- NIC			
- RDC/TSC			
- 'B' Certificate			31
- 'C' certificate			11

1. Participation of Cadets in Pulse Polio Program.
2. Traffic Safety Week was conducted from 1/1/2010 to 7/1/2010.
3. NCC Cadets volunteered in maintaining discipline during cultural & social events.
4. In Jan.2011, three NCC Cadets were selected in the Recruitment camp at Godhra.

(E) CWDC:-

1. Rangoli competition on 5/10/10
2. Mahendi competition on 5/10/10
3. Debate and essay writing competitions were held on 11/10/10 & 25-10-09 respectively.
4. A two day camp was organized 10 and 11 March 2011, for rural women by CWDC and CBWE department at Kharoda, The Regional director of CBWE gave guidance and information regarding cottage industries. 40 women were given financial assistance and certificates.
5. International Women's day was celebrated on 8-3-11.

(F) The following are the university results for the academic year 2009-10.

Class	Percentage	Class	Percentage
F.Y.B.A	61.46%	F.Y.B.COM	57.56%
S.Y.B.A	65.83%	S.Y.B.COM	74.67%
T.Y.B.A	61.79%	T.Y.B.COM	72.89%

- (G) To achieve the vision, mission and objectives all the department of the college conducts their own departmental meeting to achieve and enhance the academic interests of their respective departments and college. Regular staff meetings with the Head of Institution are held.

Meeting with Alumni association and stake holders are also conducted.

Two seminars for the improvement the quality of education were conducted by our management.

- (H) Extra-curricular & Co-curricular Activities in context of swarnim Gujarat celebrations.

1. Competitions at cluster & district level were held from 25/9/2010 to 1/10/2010
2. For essay writing, singing, dancing ,elocution, sports , rangoli & mehendi.
3. Activites/ Competitions relating to VANCHE GUJARAT, undertaken on 16/9/2010,
4. 30/10/2010 &22/1/2011.
5. At district level competitions our students secured I position in poetry recitation, II position in rangoli & long jump.
6. Our college formed 7 Committees ,comprising of students and Faculty members for swarnim Gujarat saptdharas which performed commendable work.

- (I) a) On 14 & 15 Dec.2010,our college hosted 2 days' District Level Training Programme, for Principals & Co-ordinators under Knowledge Consortium of Gujarat.

- b) On 9& 10 Feb.2011, our college hosted 2 days' District Level Knowledge Management Program

- (J) The Commissioner of Higher Education has begun an exclusive Educational Telecast Network –BISAG, for the students of Humanites & Commerce Faculties. The students make use of this facility in their free lectures.

- (2) New academic programmes initiated.

---NIL---

- (3) Innovations in curricular design and transaction

The Gujarat University has proposed to introduce Choice Based Credit System w.e.f. Academic year 2011-2012, at Under Graduate Level.

- (4) Inter disciplinary program started.

The Board of studies functioning in the Gujarat University has the powers to design the syllabus and the subject's pattern for a given programme. Affiliated colleges have to merely implement the syllabus. Ours is an affiliated college. So far for the academic year 2010-11, no such innovations could be made as no one from the teaching staff is a member of B.O.S.

(5) Examination reforms implemented.

For the year 2010-11, the following examination reforms have been put into practice. To make evaluation work more impartial, we introduced Brown stickers to cover the Roll Numbers of the students

In addition to the above CC TV Cameras were installed for better vigilance.

(6) Candidates qualified net/SLET/GATE etc. ---NIL---

(7) Initiative towards faculty development program.

Institution given duty leave and reimbursement of registration fee and Traveling allowance to attend seminars, workshops and conferences.

During 2009-10, 22 State level, 28 National level and 07 International seminars were attended and papers were presented by the faculties.

Publication and other information.

7 articles by Dr. H.A.Hasan, 5 articles by Dr. N.P.Modi, 2 articles by Dr. K.B.Vyas, one paper, a book review and a poem by Prof. A.M.Sharma were published during the year.

Prof. A.M.Sharma received associatship for 3 years from IIAS, SIMLA.

Dr. B.R.Bodar and Dr. V.A.Chaudhary both served as judge in various activities.

Dr. V.A.Chaudhary served as a member of vigilance squad of Gujarat Higher Secondary Education Board.

Prof. K.H.Elavia nominated as a member on the editorial board of the journal of Commerce and Management and also appointed as a author of Human resource management at M.Com by BAOU.

(8) Total number of seminars/workshops conducted.

As per letter No. F.3-10/07 (WRO) of UGC dated Feb-5 2010, for the Eleventh plan mentions that colleges which seek UGC assistance for organizing seminar/workshop/conference must do so in collaboration with recognized academic association/ academic bodies academic/ professional institutions or associations of business/ industry. Further the letter mentions that those colleges which have submitted proposal to UGC for organizing seminar/ workshop are also required to collaborate with recognized academic bodies without which the grant form UGC for organizing such seminars will not be released.

(9) Research project

a) Newly implemented

Nil

b) Completed

2

(10) Patents generated if any.

Our is an affiliated college which is implementing syllabus framed by the Board of studies of Gujarat University and there is no scope for developing a patent.

(11) New collaborative research program.

We do not have any new collaborative research program.

(12) Research grants received from various agencies for minor research project.

One faculty members received research grant as under.

UGC	
XIth Plan	During 2010-11
	RS. 27,500-

(13) Details of research scholars.

One of our faculty members Prof N.K.Rai is working on her Ph.D. Thesis entitled "A study of Operational Efficiency of Urban Co-Operative Banks in Gujarat State".

One of our faculty members Prof. A.M.Sharma has completed minor research project entitled "Feminist study of Panchtantra".

Another faculty member Dr. H.A.Hasan's minor project entitled, "An Analytical Study of Administrative efficiency of Local Self Government in Gujarat" has been completed.

(14) Citation index of faculty members and impact factor.

We do not have any faculty member know to having a citation index or its related impact factor.

(15) Honors/ Awards to the faculty

Two of our Faculty members received awards from the Dahod Anaj Mahajan Sarvajanic Education Society.

Prof. K H Elavia- Karmasheel Award.

Prof. A M Sharma-Pratibha Award.

Woman of the Year 2010 Awarded by Bharat Times(ISSN - 1715-717X) Montreal,Canada.

(16) Internal resources generated.

The education society is always willing to contribute towards any just-full requirement of the college for the welfare of the students.

(17) Details of departments getting Sap COSIST (ASSIST)/ DST, FIST, etc assistance/ recognition.

---NIL---

(18) Community Services.

NSS:-

(1) Celebration of Raksha Bandhan at Blind Welfare society, Dahod on 3-8-2009.

(2) Tree plantation in college campus on 10-8-2009.

(3) Blood Donation Camp was organized at college premises on 02-09-2009.

(4) NSS day was celebrated at college premises on 26-09-2009.

- (5) Under the village adoption plan, activities like save the girl child, removal of blind beliefs and anti addiction programmes were successfully conducted at Chhapri village (our adopted village).
- (6) 40 students visited Sadguru foundation at Chosala, on 24-11-2009 to get acquainted with rural development activities.
- (7) NSS Annual Camp was organized at Gaytri Shakti Pith Rabdal from 1-12-2009 to 7-12-2009.
- (8) Swami Vivekanand jayanti was celebrated on 12-1-2010.

NCC:-

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CWDC:-

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- (2) Mahendi competition on 5/10/10
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(5) International Women's day was celebrated on 8-3-11..

(10)

(19) Teacher and officers newly recruited.

No teachers/ officers were recruited in the academic year 2010-11.

The commissioner of higher education of the Government of Gujarat has not appointed teaching or Non-teaching staff members in Grant in Aid colleges in the entire state since 1999.

(20) Teaching – Non teaching staff ratio.

19/5

3:8:1

4:1 (Approximate)

(21) Improvements in the library services.

NIL.

(22) New books/ journals subscribed and their value.

The following New books/ Journals were added at U.G. and P.G. level during the academic year 2010-11.

	AMOUNT	NO. OF BOOKS
PG(gen.)	41662	116
UG(gen.)	98596	357
UG(XI PLAN)	330224	312

(23) Courses in which students assessment of teachers is introduced and the action taken on students feedback.

The Governing Body of the college (Dahod Anaj Mahajan Sarvajanic Education Society) has given a student feed back form ,which was duly filled & concerned faculty member was advised appropriately.

(24) Unit cost of education.

Rs. 9022.72 (Inclusive of Staff Salaries)

(25) computerization of administration and the process of admission and examination results, issue of certificates.

No additions in the office computerization of administration and the process of admission and examination results, issue of certificates.

(26) Increase in the infrastructural facilities.

For the academic year 2010-11, no addition has been made in the infrastructural facilities.

(27) Technology up graduation.

We have installed CCTV's in 6 classrooms, main lobbies, parking lot, main gate, staff room & college office.

(28) Computer and internet access and training to teacher and students and in computer laboratory.

All the teaching & non teaching staff members have internet access..

(29) Financial aid to students.

The poor students are financially assisted by management – Dahod Anaj Mahajan Sarvjanik Education Society

The Gujarat government also provides scholarship to SC/ST students.

GOG (scholarship)	Amount	No. of. Students
SC		
ST		

(30) Activities and the support from the Alumni Association.

The Alumni Association of our college is enriched with highly educated, professional and intellectual members.

Activities:-

(1) Two meetings of the Association were held during the year and the following agenda was carried out:-

(a) To introduce new Certificate and Diploma course in the field of Computer Management.

(b) To introduce Certificate / Diploma course in Library Science as it is felt necessary in view of potential demand for such a program.

(c) To star a self finance college imparting BBA and BCA program.

(2) Some members of the Alumni Association actively attend most of the cultural programs organized by the college.

(31) Activities and support from the Parent Teachers Association.

A meeting f Parent- Teachers association was held on 08-09-2009 in the college.

Issues regarding studies and attendance were discussed.

(32) Health service:-

As per the norms of Gujarat University it is mandatory for all the students in First year BA/BCOM to under go medical check-up by government authorized medical practitioner. The doctors individually check the students and advice medical treatment to the students who need such medical treatment.

Female medical practitioner addresses the problems of girl students and in cases where any advice and treatment is necessary the same is given free of charge.

The C.W.D.C. of our college annually organizes Rubella vaccination camp for girl students. In the present academic year Dr. Charulata K. Shah delivered a lecturer on "Health and Hygiene for girl students".

The management of our college is also associated with Dahod Urban Bank Hospital which is always ready to take care of any health problem faced by students or the staff of this college on minimum cost basis. This hospital is also supported by Blood bank which is equipped to meet any kind of emergency arising in our college.

(33) Performance in sports activities.

The college does not have (Director of Physical Education) since the retirement of our ex D.P.Ed. No new permanent appointment of D.P.Ed. has been made by the office of Commissioner of Higher Education, Government of Gujarat.

Inspite of this, the designated faculties of our college are taking up the additional charge and managing the Physical Education Department in the time available to them.

Name of Event (Swarnim Gujarat Celebrations)	Name of the student Securing I position
a) 100m. Race- Girls	Baria Sumitra
b) 100m Race – Boys	Dangi Mahesh
c) Shotput – Boys	Bhatia Sanjay.
d)Javelian Throw-Boys	Kalmi Dita

(34) Incentives to outstanding sports person. ---NIL---

(35) Students achievement and awards.

Gujarat state was separated form old Bombay state on 1st May 1960. On May 2010 it completes 50 years of its formation. The Gujarat Government is celebrating the golden jubilee of the state; popularly know as Swarnim Gujarat celebration. In this context government of Gujarat and higher education department had ordered all the colleges to celebrate this auspicious occasion by performing various activities through below mentioned seven DHARS:

1. Gyan Dhara
2. Geet – Sangeet Nritya Dhara
3. Natya Dhara
4. Vyayam – Yoga and Khelkud Dhara
5. Sarjnatmak Abhivyakti Dhara
6. Rangkala Kaushlya Dhara
7. Samudayik Seva Dhara

Our college under this “Swarnim Gujarat Celebration” has performed following activities during the academic year 2010-11.

H) Extra-curricular & Co-curricular Activities in context of swarnim Gujarat celebrations.

1)Competitions at cluster & district level were held from 25/9/2010 to 1/10/2010

For essay writing, singing, dancing ,elocution, sports , rangoli & mehendi.

2)Activites/ Competitions relating to VANCHE GUJARAT, undertaken on 16/9/2010, 30/10/2010 &22/1/2011.

3) At district level competitions our students secured I position in poetry recitation, II position in rangoli & long jump.

4) Our college formed 7 Committees ,comprising of students and Faculty members for swarnim Gujarat saptdharas which performed commendable work

5) On 16th July 2010 a Quiz competition was organized at Cluster Level and our college participated in it.

6) Poetry Recitation was Organised by Dept. of Gujarati, Sanskrit & English & the following students secured 1st position .

Divya Pande—Gujarati Dept.

Divya Upadhyay---Sanskrit Dept.

Falguni Pandya-----English Dept.

7) Essay Competition was organized during the year by the Departments of Accountancy & Economics & the following students secured 1st position .

Nima Nupur----Accountancy Dept.

Bamania Mona---Economics Dept.

(36) In the year 2010-11, a core committee of 5 students & 2 Faculty members was formed to make “Students Guidance Cell” and SC/ST cell more effective.

On 25/9/2010, Under the aegis of Information & Communication Dept., Govt. of Gujarat an Essay Competition was conducted by the Career Guidance & Counseling cell, on ‘Swarnim Gujarat’ & ‘ Women Education, in which Yadav Naina secured the First Position.

A career Guidance Workshop was held by the Dept. of Business Management for the Final year students.

(37) Placement services provided to students.

A data base of Final Year students, was prepared and submitted to the Central Udisa Placement Cell.

(38) Development Programmes for Non-Teaching Staff:-

Informal Computer awareness training was organized for them.

(39) Healthy practices of the institution.

Towards improving academic progress a weekly test per subject is undertaken.

Towards improving the overall personality of the students the Government of Gujarat higher education department has introduced Swarnim Gujarat Yojana under which seven different aspects contributing to students personality development have been introduced and adopted by our college.

(1) Knowledge based activities: - under which general knowledge contest, essay writing competition, attending seminars, to improve grammar, quiz competition, debate competition etc were organized.

(2) Undertaking activities pertaining to song music and dance – in which patriotic songs and dance competition was undertaken.

(3) Undertaking activities pertaining to drama in which one act play and mimicry were performed.

(4) Undertaking activities pertaining to health improvement yoga and sports:- in which table tennis, handball, badminton, cricket, basket ball, football, hockey, boxing, judo, national adventure camp, yoga and pranayam and cross country races etc events have been under taken.

- (5) Activities pertaining to development of students' personality- in which story writing, essay writing, poetry recitation, self written poem competition etc were undertaken.
- (6) Activities promoting art – in which poster making competition, rangoli , mehendi competition was undertaken.
- (7) Activities relating to social services:- in which blood donation, tree plantation, and anti drug drive, save the girl child, removing blind beliefs etc, were undertaken.

The institution had already been accredited in January 2009 before that our college has introduced the system of taking feed- back from students to evaluate the teachers overall performance and the same practice is being continued.

Our college provides maximum opportunities to college teachers to attend seminars, conferences and workshops.

The colleges provides maximum opportunities to college teachers to attend seminars, conferences and workshop.

The college provides very conducive environment for teaching staff to undertaking minor research projects, to publish books, to undertake honorary consultancy work and also encourages faculty members to enroll themselves for Ph.D. program.

Towards maintaining healthy practice the college has all the necessary teaching aids and adequate, large and ventilated class rooms, sufficient numbers of benches and desks. The college bears excellent library facilities.

The college has a very effective communication system which informs students about all the details from admission to examination, fees structure, scholarships to BC students and information pertaining to career opportunities. The college also has mechanism of students feedback for quality enhancement.

The college has undertaken maximum possible efforts to bring in the best and appropriate UGC schemes under 11th plan and has been successful enough in getting a good number of schemes sanctioned.

The college has healthy practice of getting all its accounts audited on regular basis.

The college tries to instill social responsibility amongst students by encouraging them to undertake extension activities.

- (40) Linkages developed with National/ International academic/ Research bodies.

---NIL---

- (41) Any other relevant information the intuition wishes to add:-

The college is situated in central part of tribal district and out of its total number of students almost 45% of the students belongs to SC and ST. For them earning their livelihood by themselves and simultaneously taking education is a highly challenging task. So in the first year of graduation we observe a higher drop-out ratio indicating the internet conflict and strife of the students in his/her trying to gain education and earn livelihood simultaneously, where in quite a number of students fail to do both the activities.

Geographically Dahod district is a dry region with scanty rainfall. This compels the students to earn livelihood by migrating at distant places who are then unable to cope up with the academic momentum. However, we have marked

that those who are able to fight in their internet conflict of continuing the study are then successful in completing Second and Third year of their bachelor degree program. Dropout ratio reduces drastically in Second and Third year of the Degree Program.

Part C

Detail plans of the institution for the next year:

- (1) To avail the maximum benefits of UGC XI Plan.
- (2) To pass on the benefits of UGC XI Plan to needy students of our college.
- (3) To provide merit scholarship to meritorious students.
- (4) To encourage students to take part in extra curricular and co-curricular activities relating to Swarnim Gujarat Celebration.
- (5) To inculcate self discipline among students to attend college regularly and improve their academic records.
- (6) To start new batches for Digital English Language Lab (DELL)
- (7) To add new equipments for Computer Assisted Learning.
- (8) To enrich our library with new books for UG and PG program.
- (9) We wish to submit the proposal of new Career Oriented Programs.
- (10) To construct a new Seminar Hall.

Name & Signature of the Coordinator, IQAC

Name & Signature of the Chairperson, IQAC